

# North West Georgia Youth Football League

## CONSTITUTION

### ARTICLE I – NAME

The organization shall be known as “North West Georgia Youth Football League”.  
(Hereafter referred to as “NWGYFL”)

### ARTICLE II – OBJECTIVE

The purpose of this League is to provide a recreational football program with major emphasis upon fun and enjoyment for children interested in playing and learning the skills of football. The program will always promote safety-first play by encouraging only programs with strict control over age, weight, equipment and proper behavior for participants, adults, coaches, and spectators. Major emphasis of this League is to:

- Provide children an opportunity for fun and enjoyment through a football program.
- Teach children football skills and techniques.
- Practice good sportsmanship and physical fitness.

NWGYFL assumes no responsibility for the cheerleading program. This activity is a function that is to be controlled entirely by the Member Association’s Board of Directors.

### ARTICLE III – STANDING POLICIES

1. NWGYFL officers, sponsors, coaches, managers, referees, or any other supervisory personnel are not responsible for injuries to persons participating; players, coaches, cheerleaders, managers, officials, parents and spectators participate at their own risk
2. NWGYFL shall be Incorporated as a Not-For-Profit Georgia Corporation
  - a. CEO shall be the duly elected Commission Chairman
  - b. CFO shall be the duly elected Commission Treasurer
  - c. Secretary shall be the duly elected Commission Secretary
  - d. Registered Agent shall be the duly elected Commission Secretary
3. NWGYFL shall obtain and maintain Directors and Officers (D & O) Insurance, so as to cover the Commission, the Coordinators and the League Members.
4. NWGYFL shall have a Fiscal Year beginning on January 1<sup>st</sup> and ending on December 31<sup>st</sup>.
5. NWGYFL shall obtain and maintain a web site

### ARTICLE IV– GOVERNING BODY

The Governing Body of the North West Georgia Youth Football League shall consist of the Associations which have come together to form North West Georgia Youth Football League, a Board of Directors, and Conference Coordinators.

The Associations hereinafter referred to as the “League”, “League Member” or “Representative”.

- Each League Member shall be allowed two representatives in attendance at all League meetings, but shall have only one (1) voice and one (1) vote in all matters of business for NWGYFL.

The Board of Directors herein referred to as the “Commission”.

- The Members of the Commission shall be elected by the League.

(1)

# North West Georgia Youth Football League

The Conference Coordinators hereinafter referred to as "Coordinators"

- The Coordinators shall be elected by the League.

## **The Commission shall be made up of the following;**

1. Chairman
2. Vice Chairman
3. Secretary
4. Treasurer
5. Information Director

## **Elections**

1. Election of the Commission Members shall be held on the second Sunday in February
2. All nominations shall be made from the floor, by members of the League.
3. Vacated positions shall be filled by a Special Meeting of the League
4. Any Commission Member may be recalled by a 2/3 vote of the League Members as described herein.
5. Any member running for the position of the Chairman of the NWGYFL must successfully complete 1 full year of service in the capacity of the Commission, Coordinator or League Member Representative before they may be considered for or elected as the Chairman of NWGYFL.

## **Voting**

1. Each Member of the League, in Good Standing shall have 1 (one) vote on the Business of the League.
  - a. A Member in Good standing shall be defined as one who is not on Probation, as stated in this document and is current with all dues, fines and monies owed the League.
2. The Commission Chairman may have 1 (one) vote to make or break a tie in the Business of the League.
  - a. No other Commission Member or Coordinator shall have a vote in the Business of the League
3. The vote required for Election to the Commission or a Coordinator shall be 50% plus one of the Members of the League in Good Standing, provided a quorum is present.
4. The vote required for a change to the Constitution, By-Laws and/or Playing Rules of NWGYFL, after December 31<sup>st</sup> but prior to May 1<sup>st</sup> shall be 2/3 of the Members of the League in Good Standing, provided a quorum is present.
5. The vote required for a change to the Constitution, By-Laws and/or Playing Rules of NWGYFL, after May 1<sup>st</sup> through December 31<sup>st</sup> shall be 3/4 of the Members in Good Standing, provided a quorum is present, and a 30 day Notice has been presented to ALL League Members, the Commission and Coordinators.
6. The vote required to change the Constitution, By-Laws and/or Playing Rules of NWGYFL, after May 1<sup>st</sup> shall be 100% of all League Members, in Good Standing, in the event such is necessary and 5 above cannot be applied.
7. The vote required by League Members to call a Special Meeting of NWGYFL shall be 50% plus one of ALL League Members Only. The Commission Chairman shall not have a vote in this instance.
8. The vote required for New Members to be accepted into NWGYFL as probationary members shall be 2/3 of the Members of the League in Good Standing, provided a quorum is present.
9. The vote required for New Members to become a full (voting member) of NWGYFL shall be 3/4 of the Members of the League in Good Standing, provided a quorum is present.
10. The vote required to suspend any individual from NWGYFL related activities shall be 3/4 of the Members of the League in Good Standing, provided a quorum is present, unless superseded herein by these By-Laws.
11. The vote required to Suspend, place on Probation and/or Remove a League Member from NWGYFL shall be 2/3 of the Members of the League in Good Standing, provided a quorum is present.

(2)

# North West Georgia Youth Football League

12. The vote to overturn a Suspended, Dismissed or Background Check issue on a Coach or Individual from NWGYFL shall be 3/4 of the Members of the League in Good Standing, provided a quorum is present.
13. E-mail voting, for Specific Topics only by the Commission and/ or League Members shall be permitted.
14. E-mail voting shall NOT be allowed as a replacement for Meeting attendance.
15. Such e-mail vote shall be sent to "All" Commission Members, Coordinators and Representative. All reply votes shall be sent in a manner determined by the League. The vote window shall close 48 hours after the time stamp on the initial call for a vote.

## Quorum

1. A quorum shall be defined as 50% plus 1 (one) of the League Members, to conduct Business of the League.
2. A quorum shall be defined as 50% plus 1 (one) of the Commission, to hold a Commission Meeting.

## Funds

1. The League Members shall set all Membership Fees, Team Fees and Fines for NWGYFL.
2. The League Membership shall review the Annual Audit from the Commission Treasurer at the February Meeting of the Combined League and Commission.
3. The Funds needed to operate NWGYFL shall come from the participation of League Members.
4. The funds and any others raised through the operation of NWGYFL shall be disbursed only for the operation of the NWGYFL.
5. At the time specified for determining Membership for the current year, any funds more than \$15,000.00 (fifteen thousand dollars) owned by NWGYFL shall be distributed to the League Members based on the Number of teams that were part of the NWGYFL, the previous year.
6. The Commission shall have the authority to spend up to \$500.00 (five hundred dollars) for expenses that are not part of the normal operations of NWGYFL. But said expenses shall be reported to the League Members in a timely fashion.
7. Should any League Member cease to be a Member of NWGYFL, their portion of Funds in the NWGYFL account, shall be forfeited and remain in the NWGYFL Account.
8. Should NWGYFL cease to exist or be dissolved, all Funds shall be divided amongst the League Members in the following manner;
  - a. Each League Member shall receive evenly up to \$1,000.00.
  - b. Any Monies left shall be divided based on the number of Teams that each League Member entered for play in NWGYFL the previous Season

## AMENDMENTS

The Constitution, By-Laws and Playing Rules may be amended as defined in Voting 4, 5 & 6 above.

## ARTICLE V – DUTIES

Commission shall perform the duties of their elected positions of Chairman, Vice Chairman, Treasurer, Secretary and Information Director. No additional authority is implied unless where assigned within the Constitution and By-Laws.

### Commission Duties

1. The Commission shall be responsible for day to day operation of the League
2. The Commission shall be responsible for guidance of the League with regards to growth opportunities and shall make recommendations to the League for such, with the ultimate decision being made by the League.
3. The Commission may not suspend a Program/Association, unless superseded herein.

(3)

NWGYFL 2010 Constitution By-laws Playing Rules FINAL

Revised 07/07/10

# North West Georgia Youth Football League

4. The Commission may not suspend a Coach, Participant or Spectator for more than the balance of the season, without approval of the League as stated under Voting, unless superseded herein.
5. The Commission may not fine an Association, Coach, Participant or Spectator for more than \$500.00 without approval of the League as stated under Voting.
6. The Commission may not place a Coach on Probation for longer than the current season, without approval of the League as stated under Voting.
7. The Commission may not change, modify or act inconsistently with the Constitution or the By-Laws or the Playing Rules.

## Chairman

1. Shall be the presiding officer at all Meetings.
2. Shall appoint Committees, Special Sub-Committees and members thereof, as needed.
3. Shall be responsible for inter-league communications.
4. Shall be responsible for league publicity.
5. Accepts and investigates all applications for new membership and reports such to the Commission and the League within a timely fashion, but no longer than 30 days after receiving such.
6. In the event of an emergency of any nature involving actual or suspected misconduct or regarding any property or moral integrity of members, the Chairman shall have and is hereby empowered with the authority to act on his/her own initiative to secure the assistance of the local or municipal county, state and federal law enforcement agencies, including the execution of affidavits in support of criminal warrants, to protect property and moral integrity in compliance with the intents and purposes of the league in Article II hereof. In such an event a Meeting of the League shall be called within 24 hours at which time the Chairman shall make the League aware of such actions and why such was necessary.
7. Shall be the exclusive point of contact for all Media and Press related items. The Chairman may choose or permit in writing a onetime alternative contact.
8. Shall not serve as President of his or hers Association while serving as Chairman of NWGYFL.
9. Shall be allowed to assign duties as needed.

## Vice Chairman

1. Shall be responsible for Super Bowl activities.
2. Shall carry out any or all other duties as designated by the Chairman.
3. Shall Chair a scheduling Committee with 3 other League Representatives and advise the Information Director on the schedule.
4. Shall author and distribute a notification to all League Members at the March Meeting identifying the footballs approved for use in the upcoming season based upon the prior year's approved listing and additions from the League Members.

## Treasurer

1. Shall open a General Fund Checking Account and/or a Money Market Account in the name of NWGYFL at a FDIC Insured Bank.
2. All bills and other obligations of NWGYFL shall be paid by check.
3. Shall prepare an Annual Audit and make the same available for review at the Combined League and Commission Meeting in February. As well as recommendations on whether to disperse these Funds back to the League members or retain these Funds in the NWGYFL Account.

(4)

# North West Georgia Youth Football League

4. Shall give recommendations as to how much of the NWGYFL Funds should be held over for operating expenses from the previous Season to the next.
5. The Treasurer may write checks for up to \$1000.00. A second signature by the Chairman or Vice Chairman will be required for checks over \$1000.00
6. Any expenditure less than or equal to \$999 shall be agreed upon by a simple majority of the Commissioners. Any expenditure \$1,000 or more shall be approved by a majority vote of the League Representatives.

## Secretary

1. Records all Meetings.
2. Must submit written minutes of all meetings to the Chairman and/or Vice Chairman and shall post said Minutes on the NWGYFL website within 1 week of the Meeting.
3. As the Registered Agent shall assure that the annual corporate return and filing fees are filed and paid no later than April 1, of each year.
4. Secure and maintain all records and documents pertaining to the NWGYFL, Inc.
5. Shall coordinate the Annual Banquet.

## Information Director

1. Responsible for all Website Development and Support
2. Shall coordinate the Certification Process with the Chairman and Vice Chairman
3. Shall make the league schedule with the advice of the Scheduling Committee
4. Shall communicate Scores, Ejections, Temporary Jersey Changes and Medical Removals no later than 48 hours after the scheduled event to the League and the Commission
5. Shall, prior to December 31, provide an archived copy of the NWGYFL database to the League Secretary.

## League Member Representative

1. Shall be the person charged by their Association to represent their Association and/or Park (aka Park President, Football Director, Director of Football Operations, etc)
2. Shall be the voice of said Association and/or Park
3. Shall cast the vote for said Association and/or Park with regards to the matters of business brought before NWGYFL in accordance with ARTICLE IV – GOVERNING BODY, contained herein, this document.

## Coordinators

1. Shall be the advocate for all Teams and Associations to the Commission
2. Shall be a representative of the Commission at any and all League games to ensure that the NWGYFL Constitution, By-Laws and Playing Rules are being upheld
3. There shall be no limit to the number of Coordinators elected.

# North West Georgia Youth Football League

## BY-LAWS

*Roberts Rules of Order (Revised Edition) shall govern the proceedings of all meetings  
Except where it conflicts with these By-Laws of NWGYFL*

### LEAGUE DUTIES & RESPONSIBILITIES

1. League Members shall be responsible for enforcing, at all times, the NWGYFL Constitution, By-laws and Playing Rules.
2. League Members shall keep their participants up to date and informed as to the on goings, Meeting Dates, Locations and Times, News, Updates, Elections, Constitution and By-Laws changes of NWGYFL.
3. League Members shall submit a "Certificate of Liability Insurance" naming NWGYFL as "Additionally Insured" for \$1,000,000.00 (one million dollars) prior to the first day of practice at 23:59:59 to the Commission Secretary. This copy shall be dated no earlier than the first day of practice of the current year and may be e-mailed or faxed to the Commission Secretary. Failure to do so shall result in a \$50.00 (fifty dollar) fine.
4. League Members shall provide written proof of field availability. Letters of agreement must be on the letterhead of the property rights holder.
5. League Members shall encourage usage of the NWGYFL web site by their members so as to keep all their Board Members, Coaches and Parents informed on the matters of NWGYFL.
6. League Members shall submit a copy of their League Members "Heat Policy", prior to first day of practice at 23:59:59, which may be e-mailed or faxed to the Commission Secretary. League Members shall notify its participants of its Heat Policy at the time of registration. Failure to do so shall result in a \$50.00 (fifty dollar) fine.
7. League Members shall provide a Secured Weight Room.
8. Commission members and Coordinators may conduct weigh-ins, at any NWGYFL event.
9. League Members shall provide a Weigh in Representative 60 minutes prior to scheduled game time, which shall be available for 45 minutes. Failure to do so shall result in a \$100.00 (one hundred dollar) fine.
10. League Members shall, for each Saturday game, report by 7:00pm each Sunday and for each Tuesday game report by 7:00 pm each Wednesday the scores, ejection's and temporary number changes of all home games to League Information Director. Failure by a League Member to comply Reporting of Scores shall result in a \$50.00 (fifty dollar) Fine.
11. League Members shall provide a copy of the NWGYFL Constitution, By-Laws and Playing Rules in the weigh-in area.
12. League Members shall be responsible for maintaining proper conduct of all participants (players, parents, spectators, etc.) throughout the season

### MEETINGS

#### ATTENDANCE and AGENDA

1. NWGYFL Meetings shall not violate Federal, State or Local Laws as they pertain to meetings of privately held Not for Profit Corporations.
2. NWGYFL Meetings shall be attended by Commission Members, Coordinators and League Member Representatives.

(6)

NWGYFL 2010 Constitution By-laws Playing Rules FINAL

Revised 07/07/10

# North West Georgia Youth Football League

3. The Meeting Agenda shall be created by the Chairman and must contain the minimum items as listed in the Constitution, By-Laws and/or Playing Rules. Any other issues which a League Member, Commission Member or Coordinator may wish to have placed on the Agenda shall be communicated verbally, in writing or by e-mail to the Chairman in advance of the meeting.
4. Any individual wishing to be in attendance at a meeting of NWGYFL, who is neither a League Member Representative, Commission Member or Coordinator, may attend the meeting as a Guest of a League Member, Commission Member or Coordinator.
5. Said Guests shall be made known to the Chairman, prior to the start of the Meeting, so they may be properly recognized during the Meeting. Further, if said Guest has an issue to be brought before NWGYFL, said issue should be in writing or e-mail to the Chairman seven (7) days in advance of the Meeting. Otherwise the issue shall be voiced through the Host of the Guest, unless otherwise recognized by the Chairman.
6. Any League Member who does not have at least one representative in attendance at a meeting shall be fined \$100.00 (One-hundred dollars).

## **2<sup>ND</sup> Sunday in February – Combined League and Commission Meeting**

1. Reading of the Minutes from the previous Meeting of the League
2. Reading of the Treasurer's Report
3. Review of the previous Season.
4. League Members may vote to remove a fellow League Member from NWGYFL or place said Member on probation for another Year.
5. League Members may review a coach's probation and or dismissal and make amendments to those actions
6. Review of New League Members from the previous year
7. Vote on New League Members as Full Members or adding of another year's probation period
8. Receiving of Proposed Constitutional Amendments, By-laws and Playing Rule changes from League Members
9. Receive Applications for New Membership into the League
10. Each League Member must declare their participation, colors and mascot-nickname for the upcoming season, failure to do so shall result in a \$500.00 fine.
11. Old Business
12. New Business
13. Election of the New Commission

## **3<sup>rd</sup> Sunday in March – Combined League and Commission Meeting**

1. Reading of the Minutes from the previous Meeting of the League
2. Reading of the Treasurer's Report
3. League Members shall provide a copy of their League Member's By-Laws and Board of Directors contact information. These may be e-mailed or faxed to the Commission Secretary in advance of this Meeting. Failure to provide such by this meeting shall result in a Fine of \$25.00 (twenty five dollars).
4. League Members who did not declare to participate in NWGYFL at the February Meeting for the upcoming Season and fail to do so at this meeting shall be removed from NWGYFL
5. Vote on any Proposed Constitutional Amendments. By-law and Playing Rule changes from the February Meeting
6. Vote on the acceptance of any New League Members

(7)

# North West Georgia Youth Football League

7. Old Business
8. New Business

## **Last Sunday in July – Combined League and Commission Meeting**

1. Reading of the Minutes from the previous Meeting
2. Reading of the Treasurer's Report
3. Review Constitution and By-Laws.
4. Review Playing Rules
5. Old Business
6. New Business

## **3<sup>rd</sup> Sunday in August – Combined League and Commission Meeting DI Head Coaches or their Representative Shall Attend this Meeting**

1. Reading of the Minutes from the previous Meeting
2. Reading of the Treasurer's Report
3. League Members shall declare their total number of teams, which will participate in the Competitive or D1 Division for the upcoming Season, including age groups
4. League Members shall provide D1 Coach's information including name, address, phone number and e-mail address in the NWGYFL Data Base.
5. A list of the completed background checks, which conform to the requirements of NWGYFL as described in **BACKGROUNDS CHECKS** of these By-Laws, for D1 coaches shall be signed and dated by the League Member Representative and presented to the Secretary.
6. Any D1 coaches added after the submission of the original list, shall be submitted to the League Secretary on a supplemental list signed and dated by the League Member Representative
7. Team Rosters for the Competitive or D1 Division shall be certified.
8. Head Coaches who fail to attend shall be fined \$25.00 (twenty five dollars).

## **4<sup>th</sup> Sunday in August– Combined League and Commission Meeting DII Head Coaches or their Representative Shall Attend this Meeting**

1. Reading of the Minutes from the previous Meeting
2. Reading of the Treasurer's Report
3. League Members shall declare their total number of teams, which will participate in the Instructional or DII Division for the upcoming Season, including age groups
4. League Members shall provide DII Coach's information including name, address, phone number and e-mail address in the NWGYFL Data Base.
5. A list of the completed background checks, which conform to the requirements of NWGYFL as described in **BACKGROUNDS CHECKS** of these By-Laws, for DII coaches shall be signed and dated by the League Member Representative and presented to the Secretary.
6. Any DII coaches added after the submission of the original list, shall be submitted to the League Secretary on a supplemental list signed and dated by the League Member Representative
7. Team Rosters for the Instructional or DII Division shall be certified.
8. Head Coaches who fail to attend shall be fined \$25.00 (twenty five dollars).

(8)

# North West Georgia Youth Football League

## Special Called Meetings

1. The Chairman may call for a Special Meeting of NWGYFL as deemed necessary and/or in the best interest of NWGYFL.
2. The League Members may call for a Special Meeting of NWGYFL by;
  - a. Requesting such of the Chairman
  - b. Conducting a vote of all League Members, said vote shall be 50% plus one to hold a Meeting and may be accomplished by e-mail.
3. Should a Special Meeting be called, by either case above, the Chairman will;
  - a. Set a Meeting Date within seven (7) days
  - b. Make all League Members, Commissioners and Coordinators aware of the reason for such
  - c. The Meeting Agenda Shall be for the Specific Topic ONLY

## Super Bowl

1. Shall be attended by all League Members, Commission Members and Coordinators
2. League Members not in attendance shall be fined \$100.00 (one hundred dollars)

## MEMBERSHIP

### Qualification for League Membership in NWGYFL

1. League Members shall enter one team in six (6) separate D1 age groups.
2. League Members shall not be a member of any other youth football program.
3. League Members are permitted to field additional teams that are heavier and older than league weights and ages. However, no child shall be permitted to play for said team that is eligible for NWGYFL teams.
4. League Members shall abide by the Constitution and By-Laws of NWGYFL.
5. League Members shall register every child and enter all teams and players into NWGYFL that meets eligibility requirements as set forth in the NWGYFL By-Laws.
6. League Members shall not be allowed to form a subsidiary Association or form another Association to avoid putting all players and teams into the NWGYFL.
7. League Members shall assign players to Competitive or Instructional Division Teams based on each Individual League Member's internal rules and shall notify parents in writing as to the League Member's policy on assigning players to Competitive or Instructional Division Teams. This may be as simple as "Coaches, chosen by the League Member's Board of Directors shall determine the makeup of their teams".
8. League Members shall have a place to play and practice without infringing on a League Member's field recognized by the NWGYFL.
9. Membership split from a League Member shall not be eligible to use the League Member's field without prior approval of the league.

### Qualification for Team Memberships

1. Teams must be representative of the League Member.
2. Prior to October 15<sup>th</sup> at 23:59:59 Eastern Time of each year, each League Member shall deposit in the NWGYFL treasury \$125.00 (one hundred twenty five dollars) per Competitive Division team and \$100 per Instructional Division team. Failure will cause immediate forfeiture of the League Members right to have any teams participate in the playoffs.

### New League Membership

1. Application deadline for New League Members shall be the third Sunday in March.

(9)

# North West Georgia Youth Football League

2. New League Members may be voted in to NWGYFL no later than the third Sunday in March.
3. A fee of \$1000.00 must be submitted with the application for membership, should the Application be rejected, \$750.00 shall be returned to the Applicant.
4. New League Members shall provide NWGYFL with a copy of their Constitution and By-Laws.
5. New League Members shall provide NWGYFL with contractual written proof of field availability. Letters of agreement must be on letterhead of the property rights holder.
6. All New League Members accepted into the NWGYFL will serve a probation period of at least one year.
7. At the end of the probationary period, and at the February meeting of the NWGYFL, the New League Members conduct will be reviewed.
8. If no problem exists with the New League Member and no ejections or suspensions have occurred (players are excluded) the League Members may vote the New League Member into NWGYFL as a Full League Member.
9. If the New League Member has caused problems during the probationary period, the League Members may vote to hold said League Member on probation for another year period or may vote the League Member out of NWGYFL completely.

## BOUNDARIES

There shall be no team boundaries from which teams shall draw players. It is recommended, however, that League Member's use players from local communities in order to create community spirit and prevent hardship on parents in transporting players a long distance.

## COACHES

1. NWGYFL recommends, but does not require, coaches complete an accredited coaching skills class.
2. All Coaches must have their name, address and at least one working telephone number listed in the NWGYFL database to be certified.
3. During the season, if it is discovered that a coach does not have a current address or working phone number in the NWGYFL database, the Head Coach for that team shall be suspended for 1 (one) game.
4. At anytime, before or during the season the Commission may recommend that the League Members Suspend and/or Dismiss any individual from coaching or having any coaching related activities with NWGYFL
5. While under Suspension and or Dismissal, a coach may not attend practice
6. If the coach is the sole guardian of a player, the coach may, for emergency purposes only, remain in their automobile during practice at the practice site and not in view of the practice.
7. During games, a suspended coach may be allowed to be in the team's stands, but may not have contact with the team in any manner until the suspension is over.
8. No person shall coach with NWGYFL that is currently under suspension from coaching in any other league. No person shall coach with NWGYFL for ten years after that person has been removed from coaching in any other league.

## COACHES CONDUCT

1. Should coaches display conduct unbecoming or detrimental to the NWGYFL, Inc., the head official shall first warn the head coach that should this conduct continue, the game will be forfeited.

(10)

# North West Georgia Youth Football League

2. Should the coach's conduct continue to be unbecoming or detrimental to the NWGYFL, Inc., the head official shall forfeit the game.
3. Any coach who is ejected from a game shall immediately leave the park and any sight of the playing field, and shall be suspended from the next regular season game. Said coach will not be allowed to participate in any practices during his suspension. If the same coach is removed a second time because of misconduct at a game said coach shall be suspended from further participation in the NWGYFL, Inc.
4. Any coach who is involved in a physical confrontation with any other person at a game will be suspended for one (1) calendar year.
5. A head coach has the right to question an official's interpretation of the rules, provided he/she does it immediately and before the next official play. The coach can call time-out to question said officials. If the coach is correct in that the official has misinterpreted the rule, the time-out shall be charged as an official's time-out. When the questioned interpretation is brought to the attention of the official, it is mandatory that he/she confer with the other officials. If they conclude that the decision was correct, the game continues. The decision made at the time is final and cannot later be contested.
6. Any coach who is removed from a game that is the coach's last game of the season (Regular Season, Play Off, and Super Bowl) may not participate with any NWGYFL, Inc. team until the completion of the first Saturday of League Scheduled games for the upcoming season.
7. No coach, player or parent shall act in an unsportsmanlike manner (including, but not limited to taunting, intimidation and threats), at any time while at any location hosting an NWGYFL, Inc. game.
8. Any coach heard using profanity at an NWGYFL, Inc sanctioned event by a NWGYFL, Inc Commission Member or an Official will be immediately ejected from the game and must be removed from the park. NWGYFL, Inc reserves the right to consider further disciplinary action up to and including permanent removal from NWGYFL, Inc.
9. After a show of good sportsmanship by shaking hands at the completion of a game, each team shall leave the field of play immediately and move to a point behind the 10 foot physical barrier and not in close proximity to any other team. The penalty for failure to move to a point behind the 10 foot physical barrier shall be fifty-dollars (\$50) assessed against the offending team's head coach.
10. At the discretion of NWGYFL, Inc. any coach may be removed or suspended at anytime for any behavior that does not meet the ethical standards of fair play including Article II of the Constitution.

## BACKGROUND CHECKS

1. NWGYFL requires a Background Check of any adult over the age of eighteen (18) on the sidelines during an NWGYFL sanctioned game that is not a member of the officiating crew and not a member of the "chain crew" or "stickmen".
2. A person on the sidelines considered a coach shall have a Background Check.
3. Teams which have a Trainer, Team Mom, Team Dad and/or Play Counter or any other person on the sideline shall have a Background Check.
4. League Members, Commission Members and Coordinators shall all have and pass a Background Checks.
5. Each League Member shall provide a Background Check for the League Member or Park they represent, to include each coach and/or any other individual who would be on the sideline. This shall include, but not be limited to, convictions both inside and outside the State of Georgia, for the following, within the last 10 years:
  - a. Any crimes against children.
  - b. Any Felony Conviction involving violence.
  - c. Any Felony Drug Convictions

(11)

# North West Georgia Youth Football League

- d. Any Felony Assault Convictions
  - e. Any Felony Battery Convictions
  - f. Any Pending charges described in “a” through “e”
6. The items listed in “a. through f.” above shall immediately disqualify a person from coaching or sideline participation at all NWGYFL events.
  7. If at any time, from the August Meetings of the Combined League and Commission, when Background Checks are turned in to the Commission Secretary, to the day after the Super Bowl a League Member, Commission Member or Coordinator is made aware of a just cause to “question” an individual’s Background Check, they shall bring such immediately to the Commission Chairman.
  8. If the Commission Chairman finds justification in the “question” as to an individual’s Background Check, the Chairman, or his designate, shall review the listing submitted by the League Member Representative to confirm that the League Member represented that a background check was performed. Subsequent to that review, the Chairman shall contact the League Member Representative with the Commission’s findings. If the coach in question disputes or wishes to appeal the Commission’s findings, a meeting shall be called within 72 hours and will include the League Member Representative, the affected coach and the Commission (Chairman, Vice-Chairman, Information Director, Secretary and Treasurer).
  9. If the Commission determines that a League Member has an individual working with the players whose criminal Background Check does not pass the items as listed in “a. through f.” above the League Member and the League Member they represent shall IMMEDIATELY be placed on Level 3 Probation. In the event of such action being taken, the Commission shall notify ALL League Members and call for a meeting of the Combined Commission and League Members within 7days for review by the League. At which time further action may be taken by the League Members as they may feel appropriate within the confines of the NWGYFL Constitution.
  10. Any person who fails the criminal Background Check listed above may appeal to their League Member and ask for the Commission to review their information. This shall happen prior to the August Meetings of the Combined League Members and Commission. Upon review the Commission may recommend that the issue is brought before the Combined Meeting of the League Members and Commission in August for a vote to allow an exception.

## REGISTRATION

1. League Member s must notify the League Secretary, in writing, of registration dates, times, places, and amount of registration, two (2) weeks prior to the first registration date. Each League Member shall also provide the League Secretary with a blank updated registration form. League Member s may create any registration fee structure they desire provided it is at least \$100 (one-hundred dollars) and it is presented to the League Secretary two weeks prior to the first registration of the new season. Registration fees may not be raised after the league member has provided their initial notification to the League Secretary. Failure to provide this information or attempt to increase registration fees may result in a \$100.00 fine.
2. The League Secretary (or designate) shall post on the Official League Web Site the Registration dates, prices and locations for each League Member.

## PARENTAL CONSENT

1. It shall be the responsibility of each League Member to secure the written consent of a player’s parents or legal guardian prior to a player participating in the League competition. It shall be assumed that parental consent has been obtained on all players that a League Member certifies on the official roster.

(12)

# North West Georgia Youth Football League

2. Each League Member shall have an “extent of liability” statement on the registration application form used.
3. Each League Member shall encourage a medical physical for all players before the first practice.

## PLAYER ELIGIBILITY AND CONDUCT

1. Any participant who is on any other team shall be ineligible to play in the NWGYFL league. Penalty: Players found guilty of this rule shall cause their team to forfeit all games in which they participate.
2. Players who drop out of any conference other than the NWGYFL, Inc. prior to the Wednesday preceding the 4th week of scheduled games for the current season will be eligible to play with any NWGYFL, Inc. team.
3. New Players:
  - a. No player shall be certified to a roster after the Wednesday preceding the 4th week of scheduled games for the current season.
4. An NWGYFL, Inc. League Member shall use only eligible players (that is, players who, where approved by the Commission, were certified by the Wednesday before the 4th week of scheduled games for the current season, who weigh-in successfully in accordance with these By-Laws and are listed on the Head Coaches roster form). Any team found to have used an ineligible player shall automatically forfeit all games in which such ineligible player participated. Second and subsequent offenses shall be dealt with under the penalty for By-Law infractions set forth in these By-Laws.
5. Player transfers:
  - a. A player registered with a League Member shall not be permitted to move to another League Member after the first scheduled League game each season unless their official residence has changed.
  - b. Once a team has been drafted and a player placed on a roster, said player is eligible to play only on one team and with one League Member during the season, except with the consent of the Commission, provided said player has a written release from the appropriate head coach and League Member Representative. In the event the head coach refuses a player, the League Member Representative or the Commission may override the head coach's decision and release said player.
  - c. If player has returned all property belonging to releasing League Member and has paid any monies due the releasing League Member, the release of said player must be given to the League Member Representative to whom the player wishes to be released. The League Member Representative receiving the release will place said player on a team in accordance with the NWGYFL, Inc. Constitution & By-Laws.
  - d. After the annual certification of teams has taken place, League Members may close registration for any team, even though such team may not have a full roster of players 35 (thirty-five) registered. League Members may not close registration for any weight division prior to the annual certification of teams, unless such weight division has achieved a full roster of 35 (thirty-five) registered players. League Members must advise the Chairman in writing of any action to close registration within forty-eight (48) hours of such decision. Once registration has been closed, it may not be re-opened without a one hundred percent vote of the League Members approving such action.
6. Any player, coach, League Member Representative or League Member found to have misrepresented or attempted to misrepresent, any records and is found guilty of such misconduct before the Commission shall be suspended from the league for no less than one (1) year and may be fined by the Commission.

# North West Georgia Youth Football League

7. Unsportsmanlike Conduct: Any player who displays unsportsmanlike conduct may be put out of the game **and will not be allowed to play in his next scheduled game during the current NWGYFL, Inc. Season ending with the Super Bowl.**
  - a. It will be the duty of the head coach to report to the League Member Representative within forty-eight (48) hours of any player and/or coach ejected from a game. It will then be the duty of the League Member Representative to notify the Chairman of the player and/or coach put out of the game. The League Member Representative must furnish to the Chairman the name of the coach or the player and his jersey number.
  - b. If the same player and/or coach are removed from a second game because of misconduct, he shall be dismissed from any further participation in the NWGYFL, Inc. and will be suspended from having any other association with the team.
8. Under no circumstance will a player not certified on a roster be allowed to play in a scheduled league game.
9. Any player heard using profanity at an NWGYFL, Inc sanctioned event by a NWGYFL, Inc Commission Member or an Official will be immediately ejected from the game and must be removed from the park. In the event a parent or guardian is not available to remove the player from the park a League Member Board Member will be assigned to remain with the player away from the field of play until a parent or guardian removes the player from the park.
10. Any player suspended by the league maybe allowed to participate with the team during practice sessions, subject to the League Member's decision.. On game day the player must stay behind the crowd control barrier at all times.

## MINIMUM PARTICIPATION

1. Each football player on a roster who has not missed any practice during the prior week and is not injured or under discipline by the head coach or League Member Representative shall play a minimum of eight (8) plays for a Competitive Division game or twelve (12) plays for an Instructional Division game. 5 Year Old Instructional Division players shall participate in a minimum of 8 plays per game. Each League Member shall inform their membership of this provision, in writing, upon registration of players. **Each coach must also report at weigh-in, prior to said game, any player that will not meet minimum play requirements due to the above mentioned circumstances.**
2. The Commission may investigate violations of this provision at any time based on personal knowledge of a violation or from a complaint filed with the Chairman within seventy-two (72) hours of the completion of the game in question. The Commission may at anytime assign persons to individual games to ensure that the Minimum Participation rules are met for any given league scheduled game. Individuals assigned to games shall make their presence and purpose known to the Home League Member Representative and head coach of the team assigned to count. The Individual is not responsible for informing a head coach of their counts during a game. Head coaches or other assistant coaches may ask the Individual for updates during the game.
3. If a League Member is found guilty of violating this rule, said League Member shall forfeit the game and said League Member shall be fined One-hundred (\$100) dollars. The head coach shall be suspended for no less than one (1) game nor any more than three (3) games.
4. For Competitive and Instructional Divisions:  
Any play from scrimmage, including kickoffs, extra points and punts will be considered a play in the 9 year old, 10 year old or 11 & 12 year old age groups. Any play from scrimmage, including kickoffs and extra points will be considered a play in the 5 year olds, 6 year olds, 7 year olds, 8 year old age groups. In the 5

(14)

# North West Georgia Youth Football League

year olds, 6 year olds, 7 year olds, 8 year old age groups only the center and punter will receive credit for plays on punts. Any play blown dead by the referee for a DEAD BALL FOUL (i.e. delay of game) will not be considered a play.

5. NWGYFL, Inc. will furnish each League Member with "Minimum Participation Rule" signs to be displayed at the host League Member's playing field. The fine for not prominently displaying the sign shall be \$100 per week. Each League Member is responsible for replacing lost or damaged signs.
6. Any member of the Commission may, at their own discretion, attend individual games to ensure that the Minimum Participation rules are met for any league-scheduled game.
7. Each head coach shall be required to retain their completed Minimum Participation Sheet for each game. Failure to retain their sheet or failure to provide a copy during a game shall result in a \$25.00 (twenty-five dollar) fine.

## INJURED PLAYERS

1. When a player is injured and an official time out is required to check the injury, said player shall be removed from the game for at least one play.
2. Any player who is knocked unconscious or when, in the judgment of the referee, a player's health or safety is in jeopardy, said player shall be taken out of the game and shall not be allowed to return to practice without a doctor's approval. Under no circumstances will the player who was knocked unconscious, or removed from the field by medical personnel, be allowed to participate in any practice or game until the Chairman has received the doctor's approval of the players condition stating that said player is fully recovered and that he can participate in the football program.
3. Any coach or League Member violating this rule shall be fined \$100.00 per offense and will forfeit any games in which the player has participated. If the violation is considered flagrant the penalty may include suspension up to a lifetime ban.

## CONDUCT OF SPECTATORS - INCLUDING PARENTS

1. All persons other than players, coaches, or (adults as provided in item "B" of the Coaching Personnel Section of the Playing Rules shall remain behind the crowd-restraining barrier. However, parents may form a tunnel near the end of the field or other field entrance-exit point for players to run through before and after the game. After the players run through the tunnel, parents must immediately return outside the crowd-restraining barrier
2. Should spectators, including parents, and persons using a public address system to the game, display conduct unbecoming or detrimental to the NWGYFL, Inc., the head official shall have the responsibility of giving the head coach a first warning that, should this conduct continue, the team whose spectator's conduct is in question will be penalized by forfeiture of the game. An official time-out shall be called for the affected coach to discuss this ruling with his team's spectator(s). Should such spectator(s) not be associated with the team in question, the affected head coach should notify the head official. The head official shall request from the home and/or host League Member to have such spectator(s) removed from the premises, by the local police authorities if necessary. Additional warning by the official of spectator(s) misconduct may result in forfeiture of the game. All such conduct must be reported by the home League Member Representative to the Chairman, within forty-eight (48) hours.
3. Any Parent heard using profanity at an NWGYFL, Inc sanctioned event by a NWGYFL, Inc Commission Member or an Official will be immediately ejected from the game and must be removed from the park.

(15)

# North West Georgia Youth Football League

NWGFYL, Inc reserves the right to consider further disciplinary action up to and including permanent removal from NWGYFL, Inc.

## HOME LEAGUE MEMBER – HOST LEAGUE MEMBER

1. The Home League Member shall act as host of all games and shall be responsible for the following:
  - a. Preparing and marking the field.
  - b. Providing field marking and other officiating equipment (line markers must be soft pliable plastic).
  - c. Providing balance type or other approved scales in a secured and enclosed area.
  - d. Each League Member shall have a sticker affixed to their scale showing the date their scale was certified prior to their first home game. The sticker must include company contact information and be signed or initialed by the certifying company's representative.
  - e. Providing other necessary arrangements for the convenience of the game, including restroom facilities.
  - f. The League Member Representative of the host League Member shall determine whether a game shall be postponed due to weather conditions. The host League Member Representative shall contact both head coaches, the Chairman (or his representative) and officials, if possible, two (2) hours prior to the game time should the game be postponed due to weather conditions.
  - g. The host League Member must provide a stopwatch.
  - h. Chains will be kept on the home team sidelines.
  - i. The League Member Representative of the host League Member for each Saturday game must report by 7:00 pm each Sunday, and for each Tuesday game report by 7:00 pm each Wednesday the scores, ejection's, temporary number changes and Injuries (as defined in Itemk 2 of INJURED PLAYERS -laws) for all home games to the League Information Director. (Failure to report as above will result in a fifty (\$50) dollar fine)
  - j. Collect any gate donations.
  - k. Unless other arrangements are made, paying the referees.
2. The home team has the choice of jersey color, provided the home team contacts the visiting team one (1) week prior to the game. After this time the visitor has the choice.
  - a. The head referee may require the home team to wear mesh practice vests if they determine that the two teams are wearing the same jersey color and the home team failed to contact the visitors at least one week prior to the game.
3. Each home team where the Host League Member has an available Public Address system shall make the following announcement prior to the start of each game: "Today's NWGFYL, Inc. football game is for the entertainment and enjoyment of all spectators and athletic participants. Spectators and players will be expected to observe rules of good sportsmanship and common courtesy. Verbal taunting, inappropriate gestures and use of profanity will not be tolerated. Thank you for your cooperation, and we hope you enjoy the game." The Penalty for failure to make the announcement shall be twenty-five dollars (\$25) per game.
4. A League Member must notify NWGFYL, Inc. within 24 hours of any Coach, Player, Parent or Spectator removed from their Park.
5. If the Host League Member desires, it may charge up to three-dollars (\$3) per adult admission and one-dollar (\$1) for students at regular season or playoff games.
6. Any League Member that takes any action against a parent, player, coach or spectator that results in legally barring the parent, player, coach or spectator from a particular League Member, will have the effect of barring the parent, player, coach or spectator from all League Members and any venue the League is using

(16)

# North West Georgia Youth Football League

for an NWGYFL, Inc. function. The parent, player, coach or spectator may appeal the barring through methods prescribed by the Federal, State, County, City or Municipality the League Member used in the barring of the parent, player, coach or spectator.

7. All Music or mix cd's must be approved by the Host League Member Representative prior to being played over the public address system

## NWGYFL GAME SCHEDULE

1. The first regular season game for Competitive League teams shall be the last Saturday in August.
2. The first regular season game for the Instructional League teams shall be the first Saturday of September.
3. Should games be scheduled on nights prior to school days, they shall begin no later than 7:30pm.
4. There will be no games played after the last Saturday in November.
5. Each team shall play all the teams in the conference, at least once during the season. If there are not enough games to make a complete schedule from the conference a crossover game may occur. Crossover games shall be scheduled each year so that League Members should see all the teams on the other conference before playing the same team again. In addition, League Members whose teams had a majority of Competitive Division team's home for 5 games shall not have a majority of them home next year. The Schedule committee shall do its best to rotate the 5 home games each year between different League Members.
6. The NWGYFL, Inc. will make every effort to ensure that teams from the same weight division of a single League Member will not play each other during the regular season. This effort includes an additional crossover game to the other division as long as playoff standings are based on a total overall record.
7. The NYGYFL, Inc. will schedule all teams in the league at least four home games at their home facility and ensure that each League Member has at least one (1) Saturday with all teams at home to accommodate homecoming. In the event that an League Member has more teams than can be played at home on one day, the league will schedule all teams at home over two consecutive weekends to accommodate homecoming.
8. After the Chairman releases the schedule, no changes shall be made to the starting time of any scheduled league game without approval of:
  - a. The Home and Host League Member Representative
  - b. The Home Team Head Coach
  - c. The Visiting League Member Representative
  - d. The Visiting team Head Coach
  - e. The Head of the Referees
  - f. The Chairman with advice from the Head of the Schedule Committee.
9. Any of the persons listed in a-f may, without fear of retribution, not agree with the schedule change. Requests must come from an League Member Representative, and the contacting of the people on the list a-f must come from the League Member wishing to make the change. No request for change shall be completed after 8:00 PM Tuesday the week of the game.
10. After the Chairman releases the schedule and the Scheduling Committee or the Information Director notices any obvious errors in the schedule, or errors are brought to the attention of either the Information Director or the Scheduling Committee, these error may be fixed and:
  - a. If the change is 14 days or more prior to the game, an email will be sent to the affected League Member Representatives and Coaches. Any written appeal of the change must be made to the Chairman within 72 hours of the email.
  - b. If the change is less than 10 days from the game, email and a text messages shall be made to the League Member Representative and the Head Coaches.

(17)

# North West Georgia Youth Football League

11. Failure to have an accurate email or phone number within the NWGYFL, Inc. system may not be used to appeal the change.
12. Any Association which fails to complete the season's scheduled games will be fined \$500.

## PLAYOFFS

1. Tie-Breakers to determine seeding in the playoffs are as follows:
  - a. Best Winning Percentage, regardless of "BYES", counting all regular season games
  - b. Head-to-Head results
  - c. Conference winning percentage
  - d. Coin toss
2. Tie-Breakers to determine whether a team participates in the Competitive Division playoffs or in the Instructional Division Playoffs will be determined consistent with Georgia High School rules with a mini-game play-off on the first Tuesday evening after the regular season.
3. During the playoffs, the team with the best win-loss record will have home field advantage. If there are less than eight (8) teams in a conference, the highest placed team or teams get a "bye" in the 1<sup>st</sup> round.
4. A League Member that is unable, by rule, to host the Conference Championship game shall have their choice of approved fields to host the game.
5. In the Instructional Division, the eight teams with the best won-loss record shall qualify to participate in the play-offs regardless of the conference in which they participated during the regular season.

## FORFEITS

1. Where forfeits are acknowledged by both teams prior to the game in situations such as failure to have a roster, not enough players, etc. the game must not be played. The team that forfeits will take a loss and the other team will get a win unless both coaches, both League Member Representatives and the Chairman agree to replay the game at a later date. The forfeit fee, as defined above, must still be paid in the event the game is to be replayed.
2. Any team forfeiting over three (3) games will be terminated
3. The forfeit fee shall only apply if the game is not played. Any game that has completed and forfeited (such as for Minimum Participation violation) will not be subject to the forfeiture fee.

## POST-SEASON BOWL GAMES

The NWGYFL, Inc. shall not be held liable for any participation of any League Member in post Super Bowl games. No team is authorized to represent the league.

## FEES

1. The booking fee (cost of booking the officials) must be paid within thirty (30) days of notification each year, or by the Super Bowl. If all booking fees are not paid by the end of the Super Bowl Meeting, the League will pay the booking fee and will assess the League Member a \$500 fine, plus booking fees. Repayment of the fees and fine to the League must be completed prior to the start of the February meeting, and the League Member will be on probation for the upcoming season. Failure of repayment is automatic removal from the League.

(18)

# North West Georgia Youth Football League

2. A League Member having a team forfeit a game must pay a forfeiture fee by the following Thursday night. Such fee may be given to the Chairman, Vice-Chairman, Secretary, or Treasurer. The Chairman and Treasurer will assure that the League Member having to pay the Officials will be reimbursed. The Forfeiture Fee shall be computed as follows: Fee for the 4 on-field referees plus Fee for the Clock Operator plus Booking Fees for the 5 crew members plus a fine of \$25.00.
3. If for a legitimate reason (as determined by the Commission) a team cannot make a game, the League Member Representative shall notify the Chairman or his designate by 4 pm the Wednesday before the game time. Failure to do so will cost the forfeiting team a forfeit fee, as mentioned in item 2 above.
4. No League Member will be allowed to certify teams in the upcoming season if any forfeit, booking, or any other league fees or moneys are past due. Such League Member is automatically removed from the NWGYFL, Inc. if all fees are not paid by the third Sunday in March.
6. All League fines shall be paid to the Treasurer within 30 days of assessment, with the following exception;
  - a. All league fines must be paid to the League Treasurer prior to 11:59pm on the Wednesday before playoff games start.
7. All League fees must be paid to the League Treasurer prior to 11:59 PM on October 15
8. If an League Member fails to pay fees or fines, it must forfeit its next game and the next team will be in the playoffs if the regular season is over.
9. All Fines during the Playoffs shall be paid by Wednesday, prior to the next Playoff game in order to continue in the Playoffs.

## SAFETY

1. The league prohibits the sweating down of players by any method and places the responsibility on the League Member to see that this dangerous practice does not occur. Anyone who witnesses any violation of this rule is expected to bring it to the attention of the players head coach and League Member Representative. The player shall be suspended from the next game (whether it is that day or not). If it is determined by a P-G-P from a parent that the head coach had knowledge of this violation prior to its investigation by the League Member Representative, the matter shall be brought before the Commission.
2. The league discourages the transporting of teams, players or cheerleaders to or from any league activities in open motorized vehicles.
3. Insurance - it shall be the responsibility of each League Member to offer insurance to cover accidents and injuries to their players and cheerleaders while playing games, practicing, or traveling. Any parent not desiring said insurance must sign a waiver.
4. It is required that each League Member obtains parental release against liability for the League Member and the NWGYFL, INC Proof of the release must be presented for final approval to the Commission prior to opening registration.
5. Pyrotechnics, smoke bombs, and other incendiary devices shall not be used.
6. Each League Member will install and maintain a thermometer which shows the current air temperature at the field. Each League Member will also use a device to measure the **heat index** (i.e. heat and humidity) at all outdoor events which the League Member hosts.

## OFFICIALS

1. No competitive game shall start or end without at least three (3) on field officials. Three (3) officials may be used for Competitive Division games between teams at the 6, 7 and 8 year old groups. Four (4) officials

(19)

# North West Georgia Youth Football League

will be used for Competitive Division games between teams at the 9, 10 and 11-12 year old groups. Three (3) officials may be used for Instructional Division games although League Members may request more.

2. Chain crews are part of the officials and shall conduct themselves accordingly.
3. Officials must inform the NWGYFL, Inc. Home League Member Representative when anyone is removed from a game.
4. Paid officials will be used on the clock for Competitive Division games; League Members may request a paid clock operator for Instructional Division games.
5. All ejections by an Official may not be protested and/or changed by NWGYFL, Inc. All ejections are final.

## PENALTY FOR BY-LAW INFRACTION

1. Violation for any of the above By-Laws will result in the Member League Member responsible for such action being brought before the Commission, and if found guilty, may be suspended for one (1) year and may be fined as determined by the Commission.
2. When an organization or coach is fined, NWGYFL, Inc., will notify all organizations by e-mail only, of the circumstances surrounding the fine, and the section of the by-laws that have been violated. The accused organization or coach has 48 hours to respond by e-mail to all organizations any rebuttal or extenuating circumstances that may have caused the fine. All presidents will vote within 72 hours by e-mail to the Secretary of NWGYFL, Inc. as to whether the fine should be imposed or not. Failure of a President to vote will signify a "yes" vote in favor of the fine being imposed. All fines must receive a 2/3 majority approval of the voting members in order to be assessed. The secretary will in turn notify the Treasurer of the voting results.
3. The Chairman, with majority approval of the Commission, for any violation that does not have a specific and defined penalty, may assess a fine not to exceed \$100 and/or suspension not exceed 1 game against any person in violation of the NWGYFL Constitution and By-Laws. This may be appealed as described in this section.
4. Any adult suspended from participation in the league for violation of any Safety or Sportsmanship By-Laws may be required, by determination of the Commission, to complete a Coaching Principles course. This course may include the Georgia High School Association Coaches Education Training and Testing Program required by GHSA for Lay (community) Coaches, or any other similar Coaching Principles course. The Adult shall be responsible for all costs incurred in taking the course.

## PENALTIES FOR CONSTITUTION INFRACTIONS

### League Members

1. Violation of any of the NWGYFL Constitution regulations by a League Member shall result in the League Member being brought before a Combined Meeting of the League Members and Commission for a hearing.
2. If found guilty the League Member may be placed on Probation as defined below and/or Fined up to \$500.00.
  - a. Level 1: Loss of Voting Rights for no less than the remainder of the Season and not to exceed 2 (two) full seasons.
  - b. Level 2: Loss of Voting Rights for no less than the remainder of the Season and not to exceed 2 (two) full seasons. Loss of all home post season games. These games will be played at the opponent's field.

(20)

# North West Georgia Youth Football League

- c. Level 3: Loss of Voting Rights for no less than the remainder of the Season and not to exceed 2 (two) full seasons. Loss of all home regular season and post season games.
3. Any League Member placed on Probation twice in a four year period shall forfeit any and all NWGYFL refunds for excess funds paid to League Members.

## Coach

1. Violation of any of the NWGYFL Constitution regulations by a coach shall result in the coach being brought before a Combined Meeting of the League Members and Commission for a hearing
2. If found guilty the coach may be placed on Probation as described below and may be Fined up to \$500.00.
  - a. Level 1 Any fines received for By-Law infraction shall be increased by \$25.00 per occurrence for the duration of the Probation.
  - b. Level 2 Any fines received for By-Law infraction shall be increased by \$25.00 per occurrence for the duration of the Probation. Loss of all home post season games. These games will be played at the opponent's field.
  - c. Level 3 Any fines received for By-Law infraction shall be increased by \$25.00 per occurrence for the duration of the Probation. Loss of all home regular season and post season games, which will be played at the opponent's field.
3. Any coach placed on Probation twice in a four year period shall not be allowed to coach the following year with any League Member.

## PROBLEMS-COMPLAINTS-GRIEVANCES-PROTEST (P-C-G-P)

All problems, complaints, and grievances relating to league activities shall be processed as set forth below:

1. **Coaches, Players and Parents**
  - a. Coaches, Players and Parents shall first discuss the issue with their League Member Representative.
  - b. Should the League Member Representative not be able to settle the issue, the League Member Representative, Coaches, Players or Parents shall then present all the facts to the Commission Chairman and their League Members.
  - c. Unless the above steps are followed, this (P-C-G-P) may be automatically disregarded.
2. **Commission Members**

Any Commission Member of the NWGYFL who receives a complaint, in writing within 72 hours of the matter in question, concerning any League Member coach or any matter pertaining to misconduct by members of the NWGYFL shall immediately make this information known to the Commission Chairman. Said Commission Member shall not discuss this information with anyone other than the parties involved or the Commission.
3. **P-C-G-P has merit**

If the Commission Chairman, in consultation with the other Commission Members determines that there is merit to the P-C-G-P, then they shall call for a Combined Meeting of the League and Commission within 7 days, to determine any if any fines, suspensions or other action should be taken.
4. Protests of any action must be filed, in writing, with the Chairman within seventy-two (72) hours of the occurrence, and in turn, the parties involved in the complaint must be notified in writing within forty-eight (48) hours of the official filing of the complaint with the Chairman.
5. Protest concerning game day weigh-ins must be filed prior to game time with the opposing teams League Member Representative. If the opposing League Member Representative cannot be found, then with any

# North West Georgia Youth Football League

other Commission member at the field. Failing that, a phone call placed to the protesting coach's League Member Representative who will immediately alert a member of the elected Commission.

## ARBITRATION

1. As a condition of coaching in the NWGYFL or being a League Member of the NWGYFL, any coach or League Member not in agreement with a disciplinary action of the NWGYFL must agree to use the following as the sole and exclusive process to escalate disagreement and resolve any dispute.
2. The escalating party shall advise the Commission Secretary or the Commission Chairman in writing and within 72 hours of receipt of the disciplinary action of their intent to escalate. The Commission Chairman shall form a five member Committee of League Member Representatives of NWGYFL.
3. The League Member Representative of the League Member to which the escalating party belongs shall not be a member of the Committee.
4. The escalating party shall review the basis of their disagreement and their justification to have the existing disciplinary decision overturned with the Committee.
5. The Chairman, or his representative, shall review the Commission's position and any Constitution or By-law reference supporting the same.
6. Upon receiving all information, the League Member Representative's Committee shall render a majority decision and shall publish the same to the escalating party and the Chairman,
7. Should either party decide to escalate the matter further, the following process shall apply.
8. The Commission Chairman shall form a listing of three Neutrals to arbitrate the claim of the escalating party.
9. Such Neutrals shall be active Neutrals as listed on the National Roster of Arbitrators and Mediators of the American Arbitration Association.
10. The escalating party shall pick the Neutral from the list formed by the Commission. Upon selection of the Neutral, the arbitration shall proceed without delay, time is of the essence.
11. The Neutral shall use the NWGYFL Constitution, NWGYFL by-laws, the Alternative Dispute Resolution Rules of Georgia as amended, the laws of the State of Georgia, the rules of the American Arbitration Association as amended and any and all statements of fact to render a binding decision to the claim of the escalating party.
12. The arbitration shall be binding upon all parties. All parties shall be responsible for their own expenses, including any legal expenses, associated with the internal escalation and external arbitration process(es).
13. The escalating party shall be responsible for all expenses associated with retention of the Neutral, any subsequent meetings with the Neutral, and the publication of the decision.

## FEES & FINES

### **Includes but is not limited to the following:**

1. New Member Application Fee \$1,000.00
2. Refunded Application Fee if declined \$750.00
3. Failure to submit a Certificate of Insurance, before July 31<sup>st</sup>, \$50.00 Fine
4. Failure to submit to the League "Heat Policy", Fine \$50.00
5. Failure to Open Weight the room on time, Fine \$100.00
6. Failure to Report Scores on time, Fine \$50.00
7. Failure to declare participation in NWGYFL for the upcoming season, Fine \$500.00
8. Failure to provide League Member By-Laws and Board of Directors contact information to the Commission Secretary, Fine \$25.00

(22)

# North West Georgia Youth Football League

9. Failure of League Member Representative to attend League Meetings, Fine \$100.00
10. Failure of a League Member to attend the Super Bowl Meeting, Fine \$100.00
11. Failure of a League Members assigned worker to attend the SuperBowl, Fine \$100.00
12. Failure to leave the Field at the end of the game, Fine \$50.00
13. Failure to Report Registration dates and fees to the Commission Secretary, Fine \$100.00
14. Failure to abide by Minimum Participation Rule, Fine \$100.00
15. Failure to provide a copy of the Minimum Participation Sheet, by the Coach, Fine \$25.00
16. Failure to abide by the Injured Player Rule, Fine \$100.00
17. Failure to play or announce the "NWGYFL Announcement" prior to the game, Fine \$25.00
18. Failure to pay "Booking Fees", Fine \$500.00
19. Game Forfeiture Fee shall be the cost of the Officials, as determined by DI or DH status, plus \$25.00.

## DEFINITIONS

1. All references to "one year", unless otherwise specified, are considered one (1) calendar year.
2. The week starts at 12:01am on Sunday.

## SUPERBOWL - COMPETITIVE

1. President and three to help with the Super Bowl
2. Super Bowl committee comprised of Vice Chairman and three (3) League Member Representatives of his/her choice.
3. Super Bowl committee shall present any written proposals submitted to the Vice Chairman as soon as the last meeting in July and no later than at least sixty (60) days prior to Super Bowl, to a vote of all League Member Representatives for Acceptance of a submitted proposal.
4. Written proposals must include a proposal site of games, facilities available at proposed site and any cost that will be the responsibility of the Conference to cover.
5. A proposal must be accepted by two-thirds (2/3) of all League Member Representatives
6. There will be a seven (\$7) dollar charge for adults, one (\$1) dollar charge for children twelve (12) and under free to children under (6) years old for the Super Bowl.
7. Awards presented at the Super Bowl:
  - a. A trophy to each player who weighs-in
  - b. A trophy for up to 5 certified coaches for each team
  - c. A trophy for the listed Head Coach of each team
  - d. A medallion for each cheerleader present for each team and up to 2 coaches medallions
  - e. A banner for each winning team, presented at the Post Season Banquet.
8. Each League Member must fax or email a copy of their Cheerleading Rosters to the Chairman or his designate by 10/15; this will be used as the official Cheerleading roster for teams that make it to the Super Bowl.
9. All Coaches must turn in their books for review no later than 15 minutes prior to scheduled weight-in. The book must contain:
  - Game-Day Weigh-in Sheet (roster)
  - All Players Certification forms
  - Game Day Forms (as necessary)
  - Minimum Participation form for each game
  - Coaches Certification Sheets
10. Proposals may include moving any teams that play on 80 yard fields to alternate fields on Super Bowl day and may include having teams that play on 80 yard fields play on an alternate day.

(23)

# North West Georgia Youth Football League

11. During the NWGYFL, Inc. sponsored SuperBowl; personnel shall be assigned to each sideline to ensure that the Minimum Participation rules are met for the game. These individuals are exempt from any and all sideline criteria found within the Constitution and By-Laws.

## **SUPERBOWL - INSTRUCTIONAL**

1. The site of the Instructional Division Championship will be decided by the Voting Members no later than the 4<sup>TH</sup> Wednesday in September. Any certified field may place a bid to host the games. Ngyfl League Member s will receive preference over other venues. Bidding organizations must include participation trophies or monogrammed tee shirts for all players.
3. All players in the Instructional Division Championship shall receive a participation trophy or tee shirt as identified in the host organizations bid. Team trophies will not be presented nor will coaches receive a participation trophy or tee shirt.
4. There will be a five (\$5) dollar charge for adults, one (\$1) dollar charge for children twelve (12) and under and free to children under (6) years old for the Super Bowl.
5. League Members whose assigned workers do not attend shall be fined \$100.00 (one hundred dollars) each.

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# North West Georgia Youth Football League

## PLAYING RULES

*All games shall be played under the National Federation of State High School Associations rules unless contrary to these Playing Rules. The League retains exclusive authority to schedule all games as described by these NWGYFL Playing Rules and By-laws*

### **Exceptions to National Federation of High School Association Rules**

- A. No electronic devices of any kind may be used by any member of the coaching staff (the 6 adults allowed on the sideline) from the scheduled start of a game until the game has been completed, including time-outs and halftime. Penalty for violation of this rule is an Unsportsmanlike Conduct penalty on the Head Coach.
- B. No foreign objects shall be used to disguise, conceal or obstruct the football when in play.
- C. Rules regarding numbering interior lineman, eligible receivers, backs, etc do NOT apply. NOTE: While encouraged, league members are NOT REQUIRED to wear white jerseys while participating as the visiting team. League members are NOT required to have two different jerseys – only the jersey which is made up of their declared colors.
- D. Mouth piece infractions
  - a. One (1) team warning of first infraction
  - b. Five(5) yd penalty after
- E. Only switch ends of the field *at the start of the second half* for 5 year old, 6 year old, 7 year old and 8 year old teams
- F. **5 year old teams only:** At the start of each half and after each successful score the team expecting to receive the kickoff shall start their drive on their 35-yard line.
- G. Extra Points
  - a. One (1) point for running.
  - b. Two (2) points for passing.
  - c. Two (2) points for kicking (at parks that employ goal posts meeting high school standards).
  - d. Any successful try (extra point attempt) that contains a legally completed forward pass, will be counted as 2 points. This includes a legal forward pass that is caught behind the line of scrimmage or a pass which is ruled a catch that is then fumbled and recovered by the offense and advanced into the end zone.
- H. Penalties
  - a. If a touchdown is scored and penalty is a defensive penalty, it shall be assessed on kickoff.
  - b. Maximum yardage for all penalties:
    - i. Eighty (80) yard field - Ten (10) yards
    - ii. One-Hundred (100) yard field - Fifteen (15) yards
- I. Punting rule for 5 year old, 6 year old, 7 year old and 8 year old teams only
  - a. The offensive team may, at their discretion, turn the ball over to the defensive team after informing them of their intentions to exercise one of the following options.
    - i. Provided they are inside their own territory (having ½ or more of the field to go to score a touchdown). From the line of scrimmage, the official shall mark off twenty (20) yards towards the defensive teams' goal. The clock shall remain running.

# North West Georgia Youth Football League

- ii. From anywhere on the field, the offensive team shall inform the official of their intention to punt, all players (offense and defense), except for the center and punter, shall move to the sideline. No runback will be allowed, nor will the defensive team be allowed to down the ball. Once the ball is snapped, the offensive team shall have ten (10) seconds to kick the ball. Any infraction of this rule will result in a ten (10) yard penalty and a loss of down. The clock shall remain running. Only the punter and center get credit for participation on this play.

## PRACTICES

- A. The first day of organized practice shall be the first Monday of the week of August 1st. Players may wear helmets, mouthpieces, shorts, tee shirts and shoes for the first three (3) days of scheduled practice. Other football equipment may not be worn during this period.
- B. No team shall start body-to-body contact until the fourth day of scheduled practice.
- C. Prior to the third Sunday in August, teams shall be allowed to attend a maximum of only five (5) practice days per week with a limit of two (2) hours per day. Practice games are considered practice sessions and are included in the above. Film sessions, regardless of where conducted, are considered practice sessions.
- D. After the third Sunday in August, a team shall be allowed to attend only three (3) practices per week. All non-league scheduled games or bowl games played Monday through Friday shall be considered a practice, and may not last more than 2 hours. A Saturday Jamboree or Saturday Practice Game does not count against a weekday practice prior to the start of the season (first week bye counts as the start of the season).
- E. Curfew for practice sessions shall be 9:00pm on a night preceding a school day. All other nights shall be 10:00pm.
- F. All teams must practice within the confines of their home park. Exceptions by either the Chairman or the Vice Chairman must be secured before conducting the practice and shall only be granted in emergencies. Scrimmage games against another league member are not included in this restriction.
- G. Scouting a team during its normal practice time by a coach or anyone from a conference league member shall not be allowed.
- H. At the time of registration a person becomes an NWGYFL, Inc. participant. No NWGYFL, Inc. participant may practice with any person who is or becomes an NWGYFL, Inc. Approved Coach prior to the first day of organized practice. Advertised Camps open to any participants are excluded.
- I. Violation of any of the above rules will result in a fine of \$100.00 per incident. In addition, disciplinary action may be taken against the Head coach.
- J. From the time school ends until the scheduled start of practice for the current season, no player certified by NWGYFL, Inc. for a previous season, or player going to be certified for an upcoming season, may participate in any practice or gathering with any football equipment (including, but not limited to: helmet, shoulder pads, hip pad, thigh pad, knee pad, tail pad) while being coached or watched by any current or future NWGYFL, Inc. Approved Coach. No league member may sponsor a camp or clinic where equipment will be worn. The ONLY exception is a camp or clinic sponsored, advertised and run by a High School Varsity Head Coach or by a City or County recreation department.

Coaches and players, whose seasons have ended prior to the NWGYFL, Inc. Super bowl may continue to hold practice sessions. These players and coaches may join other teams whose seasons have ended for practice sessions. Once a team has completed their season and are not eligible for sanctioned NWGYFL, Inc. games, the players and coaches are no longer under NWGYFL, Inc. jurisdiction unless they are at NWGYFL, Inc. sponsored events.

# North West Georgia Youth Football League

## GAME DAY WEIGH-IN

- A. No Head Coach or Assistant Coach may meet with their team, or any part of their team, for the purpose of practice, reviewing game information, reviewing plays or game assignments prior to two hours before a scheduled game.
- B. Both teams must be ready for pre-game certification beginning no later than one hour prior to scheduled game time. Prior to and during weigh-in, teams shall not be in close proximity to each other
- C. Weigh-ins are to be conducted by the Host Association Weight Commissioner or the President. Only one (1) coach from each team may be permitted to observe the weigh-in.
- D. Visiting team shall have the option to certify their team first unless they are not ready for pre-game certification in accordance with item "B" of this Section.
- E. Players will be permitted to step on the scale for their weigh-in a maximum of three (3) times. Once a player steps on the scale, they may not leave the weigh-in area. No body fluids or solids may be expelled in the weight room.
  - a. If the player is determined by the home Association President or Weight Commissioner to have violated this rule, the player will be ejected from the current game only.
- F. Any player not eligible to play in their game due to being injured disciplined or overweight shall be required to wear their game day shirt inside-out. Failure to wear the shirt inside-out while on the sideline shall result in an unsportsmanlike penalty on the head coach.
- G. It is the responsibility of the Home Association to lock or otherwise secure the scales from all players prior to the official weigh-in.
- H. During weigh-in (with mechanical scales) the scales must not be adjusted for actual weight for players not making approved weight until all players are given the opportunity to make weight.
- I. Players shall weigh-in with their assigned jersey number
  - a. Temporary or permanent number assignments shall be made known to the opposing coach and that park Weight Commissioner.
  - b. The Temporary Number Change shall be recorded on the Game Day Form. Temporary number assignments must also be reported to the league along with scores. Failure for the Host Association President to report Temporary Number changes is a \$50.00 (fifty dollar) fine.
  - c. If a jersey number change is made permanent, the head coach must notify the Chairman, in writing, within (5) days.
  - d. Number changes must be made permanent within 2 weeks.
    - i. A written request for number changes must be made to the Chairman or Vice-Chairman (email is acceptable). The Head Coach must bring the original roster, players' certification form and 2 new pictures with the revised jersey number to an assigned Commission Member to complete the change.
  - e. Failure to complete a permanent jersey change within 2 weeks will result in a \$25.00 per week fine following the 2-week allowance.
  - f. Any player wearing the same temporary number two weeks in a row, without a request for number change being made will have automatically started the 2-week allowance period at the conclusion of the 2nd game.
- J. All pre-game weigh-ins shall be terminated prior to fifteen (15) minutes of scheduled game time (no exceptions).

# North West Georgia Youth Football League

- K. Following Week 4 weight-in, each team must copy their roster form and present it in a readable format to their Association President. The Association President must keep the copied roster on file until February of the following year.

## GAME DAY FORM

- A. If a Game Day Form will be required to identify temporary number changes or injured, absent or disciplined players; the form must be completed at least one hour before game time and before weigh ins commence. Each Head Coach shall present to the Weight Commissioner controlling the Game Day Weigh-In the NGYFL, Inc. Game Day Form for the day's game 1 hour prior to the scheduled start of the game. All signatures must appear on the form at this time for the form to be legal for this game. At the end of weigh in, the opposing coach and weight commissioner will sign the Game Day Form. The copy is to be kept by the opposing coach.
- B. Regarding Disciplined Players: A Section of the Game Day Form shall contain the Name of the player to be disciplined, the reason for discipline and a signature of the parent. The Head Coach and the Association President must sign the form. The Association President may sign in place of a parent. A maximum of 10% (.5 - .9 of a player is rounded up) of a teams certified players may be on discipline for any game.
- C. Any NNGYFL, Inc. Commission member is permitted to observe all weigh-ins. The NNGYFL, Inc. Commission member may take control of the weigh-in at any time.
- D. Coaches will not have to fill out a game day form, unless there is a player who is absent, overweight, has a jersey change or is on discipline.

## TIMING

- A. Length of quarters shall be ten (10) minutes for ALL age groups.
- B. Time between plays:
- 5 year olds, 6 year olds shall be allowed forty (40) seconds.
  - All other D1 and D2 teams shall be allowed thirty (30) seconds.
- C. 5 year old, 6 year old, 7 year old and 8 year old teams shall be allowed four (4) timeouts per half
- D. A mandatory running clock shall be implemented anytime after the first half when there is a thirty (30) point differential. The clock shall be stopped on touchdown, charged time-outs and official's time-out. The running clock shall continue regardless of whether the point differential becomes less than 30 points.
- E. Halftime shall be 10 minutes. League members needing more time for a special presentation must notify the visiting head coach, visiting Association President and the Conference Chairman at least 72 hours prior to the game that halftime shall be extended to no more than 20 minutes.
- F. All league games will start at their scheduled time or 10 minutes after the previous game ended, whichever is later. No game may start earlier than the scheduled game time. Penalty for starting a game early is \$50.00 assessed to both Associations. Game officials are encouraged not to wait on teams to take the field and to start the game within two minutes after completion of the coin flip.

## TIE-BREAKER

- A. There will be a 3-minute intermission between the end of regulation play and the coin toss to start the overtime procedure.

(28)

# North West Georgia Youth Football League

- B. The captains will meet for the coin toss, and the winner may choose one of the following:
  - a. Be on offense first
  - b. Be on defense first
  - c. Choose the end of the field on which to play
- C. The ball is placed on the 15-yard line and the offense keeps the ball until:
  - a. The ball is turned over on downs NOTE: The team on offense can gain a first down
  - b. The defense gains possession of the ball (ball is dead immediately)
  - c. The offense scores a touchdown
- D. After the first offensive team completes its possession, the opposing team gets its opportunity from the 15-yard line.
- E. If the game remains tied after each team has had an offensive possession, there will be a 2-minute intermission and the team that lost the first coin toss has the first option for the second possession.
- F. For each additional overtime period (i.e., an offensive possession by each team) the original coin toss options are alternated.
- G. Beginning with the third overtime period, a team must attempt a 2-point try after a touchdown. EXCEPTION: 5 & 6 year old teams are not required to try for a 2-point conversion and may continue to try for a 1-point conversion until the tie is broken..
- H. Each team is allowed one timeout per overtime period. No timeouts may be carried over from regulation play.
- I. Penalty enforcement is handled the same way in overtime as in regulation play.

## OFFICIAL BALLS

- A. The Conference will publish a list of 'official footballs' which are approved for use at the annual March Meeting. League members may provide lists of manufacturer footballs which they propose to be added to the list at the February Annual Meeting. Prior to being included on the list, the Vice-Commissioner will confirm that the proposed footballs are substantially similar in size and shape to the footballs which were used in the prior year.
- B. Teams shall have the option of playing with the home's team ball or their own.
- C. The Head Official for any game will ensure that the ball used by either team is the one that are included the list of 'officials footballs' approved for use.

## UNIFORM AND EQUIPMENT

- A. Each player shall have a full uniform including the following:
  - a. Helmet (with warning sticker displayed in compliance with Federation Rules)
    - i. Plastic snaps (female), or plastic coated snaps shall be used to attach the chinstrap to the Helmet.
  - b. Pants
  - c. Numbered team jersey
    - i. If a name is to appear on the jersey then it shall be the player's First Name on Birth Certificate or Last Name (of either parent) on Birth Certificate. No Nicknames or full names shall be allowed.
  - d. Shoulder pads
  - e. Thigh pads, Hip pads, Knee pads, Tail pad

(29)

# North West Georgia Youth Football League

- f. Rubber molded cleat shoes (cleats may be detachable. However, no metal parts may be used to fasten cleats on the shoe unless the metal portion is on the detachable cleat. Metal tipped plastic or any exposed metal portion of the cleat will not be allowed.)
- g. Mouth pieces must be affixed to a face mask with a strap that is a color other than clear or white.
- B. It is the responsibility of each league member to maintain and replace equipment in accordance with their manufacturers' requirements.
- C. All league members must register team jersey colors with the NWGYFL, Inc. at the February meeting. The Full Commission shall approve all color changes.

## PLAYING FIELD

- A. A regulation size high school field shall be official for the 7, 8, 9, 10, and 11 & 12 year old teams. In cases where a league member cannot provide one hundred (100) yard by 53 1/3 yard regulation football field, an eighty (80) long and a minimum of forty (40) yards wide field may be employed. All teams, up to and including age 8 (eight) can be scheduled to play regular season games on an 80 yard field. No playoff game, resulting in the winner going to the Super bowl may be played on an 80x40 field for the 7, 8, 9, 10, and 11 & 12 year old teams.
- B. The 5 & 6 year old teams shall use an eighty (80) yard field. When games are played on regulation size football field, eighty (80) yards shall be the maximum; however the full width of the field shall be employed.
- C. Goalposts are optional, but when used, they shall conform to high school standards.
- D. In the event a playing field does not meet these requirements, the game may still be played if both teams are aware of the field limits.
- E. The goal line and end zone shall be distinguishable from the rest of the playing field with rubber or plastic pylons
- F. Rules for an eighty (80) by forty (40) yard field.
  - a. The game shall start with the kick-off from the thirty (30) yard line. Should the ball go into the end zone on the kick, the ball is dead and play will resume on the offensive team's twenty (20) yard line.
  - b. No penalties shall exceed ten (10) yards.
  - c. Each end zone shall be ten (10) yards deep.
- G. A physical Crowd Control Barrier shall be installed at least ten (10) feet parallel to each sideline and end line to enforce crowd control. In the event a 10-foot barrier is physically impossible, the league member will create a barrier as close to 10-feet as physically possible.
- H. Only players listed on the game day form and coaching personnel, as identified in these Playing Rules, may be inside the Crowd Control Barrier.
- I. The League Chairman or his designate shall visit each field(s) the league member plans to use for home games at least 1 week prior to the league member's first home game. The field will be inspected for working scoreboard, timer, field size, crowd control barrier and other items to insure compliance with NWGYFL, Inc. and Federation rules. Failure to have a field visit prior to the league member's first home game will result in a \$250 (two hundred fifty dollar) fine and the game(s) scheduled for the unapproved field will be taken away or forfeited.
- J. Any league member failing to comply with the rules for a playing field during the season may have their home games suspended for the rest of the season or until the violation is fixed.

# North West Georgia Youth Football League

## COACHING PERSONNEL

- A. There shall be no more than six (6) adult personnel on the sidelines and the field during any game.
- B. The following do not count towards the six (6) Coaching Personnel:
  - a. the three (3) stickmen (Chain Crew) required by National Federation rules
  - b. one commercial photographer from a League Member or one NWGYFL approved photographer
  - c. an individual hired for all scheduled games that day by a League Member or NWGYFL, Inc., for security, medical purposes
- C. No adult over eighteen (18) years of age shall act as ball boy or water person for any team. No team shall have more than three (3) persons acting as water boy and/or ball boy.
- D. In the event that no water person or ball boy under age 18 is available to bring the players water during timeouts, only one (1) of the 6 allotted coaches may bring water to the players on the field. This applies to 8 year old teams and under only.
- E. Coaches on playing field:
  - a. 5 and 6 year old D1 League (D1) and Instructional League (D2) teams may have two (2) coaches on the field
  - b. 7 and 8 year old D1 and D2 teams may have one (1) coach on the field
  - c. all other D2 teams except 11-12 year old may have one (1) coach on the field
  - d. After the offensive team breaks their huddle, both coaches are to remove themselves to a point five (5) yards behind their deepest players and must refrain from any physical, verbal or visual contact with the players or the sidelines until the play is completed. Verbal communication will be limited to the words "Run it" to start the play. (This is to keep coaches in the defensive backfield from positioning players). Penalty for infraction of this rule shall be as follows:
    - i. One (1) team warning per game
    - ii. Ten (10) yard penalty and loss of down thereafter if the infraction is against the offense.
    - iii. Ten (10) yard penalty and automatic first down thereafter if infraction is against the defense.
    - iv. If the infraction occurs by the offense after the ball is snapped and a play is underway, the defense shall have the option to require the play to be run again or take the result of the play before the penalty as described above is administered.
    - v. If the infraction occurs by the defense after the ball is snapped and a play is underway, the offense shall have the option to require the play to be run again or take the result of the play before the penalty is administered.
- E. Any coach who is legally on the field may request a time out before a play is underway.

## ROSTER AND BIRTH RECORDS

- A. Players shall provide an acceptable birth record which may be any of the following:
  - a. certified copy of birth or certificate of live birth
  - b. certification of vital record
  - c. certified abstract (i.e.; adoption record or passport for international births)
  - d. or birth certificate (certified by issuing authority)
  - e. State of Georgia Issued Identification Card
  - f. last years certification record for the same league member.
- B. The following shall **not** be acceptable

# North West Georgia Youth Football League

- a. Xerox copy of birth certificate
  - b. Certificate of registration
  - c. Hospital certificate
  - d. Notarized copies
  - e. Baptismal certificate
  - f. School letters
- C. Each league member shall submit for each team an alphabetical, computer generated, official team roster signed by the head coach and President and a properly completed single page (referred to as the Certification Form) for each player.
- D. The original copy of the team roster and a complete set of authenticated (with seal and signature) Certification Forms shall be filed in the office of the Chairman. The head coach is required to present the Certification Forms and the duplicate copy of the official roster to the opposing coach each game. Failure to present same will result in forfeit of the game. A twenty-five dollar (\$25.00) fee will be assessed for each official duplicate copy of the original team roster or Certification Form signed by the Chairman or his representative. A One Hundred Twenty Five dollar (\$125) fee will be charged for a complete set of Certification Forms and team roster. The request for any individual Certification Form or complete set of Certification Forms may be made once a season. The loss of a roster and Certification Form(s) a second time during the season may result in penalties (including, but not limited to: suspension, fines or game forfeiture) for the coach and/or team as determined by the Commission.
- E. At certification, the head coach shall submit a signed form stating that he has received, read, understands and will abide by the Constitution, By-Laws and Playing Rules of the NWGYFL, Inc. and comply with the rulings of the league Commission. If a team does not have a head coach at certification, the League member must, when appointing a head coach, notify the Chairman. The Chairman will then furnish to the appointed coach a copy of the Constitution, By-Laws and Playing Rules. The coach must then sign a form stating that he has read, understands and will abide by the Constitution and By-Laws and comply with the rulings of the league Commission before he can assume the head coach responsibilities. This form may be the Coaches Certification Form.
- F. Failure to certify a complete team (minimum of 13 certified players and 1 certified coach) on certification day will result in a \$100 fine. An automatic extension is allowed to complete the certification on the Wednesday (3 days later) at 7:00pm. No further extension, without approval of the Commission as defined in these rules, shall be allowed.

## TEAM COMPOSITION

- A. The maximum number of players for all teams shall be thirty-five (35) with a mandatory split at thirty-six (36). A minimum of thirteen (13) players must be certified on a team roster by the third (D1) or fourth (D2) Sunday in August for a team to secure a place in the upcoming season. Teams may split when 26 players are on the roster.
- B. Any league member may place players on teams where the age group is older than the players' age group. This may be done because a league member cannot field, for example, a 7 year old team, but can field a 7 & 8 year old team. This rule does not supersede the minimum of D1 teams required per league member.
- C. A league member may close their registration for an age group at any time after the number of registrants for a specific age group reaches a maximum for two (2) teams. No other league member, or any other age group of the league member, is entitled to close registration as a result of a full roster.
- D. There shall be no restrictions on how an individual league member places players on D1 or D2 teams. There shall be no equalized age restrictions on D1 or D2 teams (including the 11-12 year old teams).

(32)

# North West Georgia Youth Football League

- E. Once a player is certified on a D1 or D2 team, that player cannot be moved down from D1 League except for weight as described : A certified D1 player may move after failing to make weight in one regular season D1 game. The player may have the option to move up a weight division to either D1 or D2.
- F. A player may be moved up to D1 from a D2 team as long as the change is made prior to the final Certification date.
- G. All league members must field 1 D1 team in an age group before it can field a D2 team in that same age group. A league member must field one D1 team in each age group
- H. D2 teams will be grouped by age group and weight similar to D1 teams as listed in the Ages and Weights Section.
- I. A line shall be drawn through the space immediately under the last name on the roster to ensure the proper identification of players added after the third Sunday in August.
- J. To certify new players to the roster, the Association President or his assigned representative shall present to the Chairman or his assigned representative, the birth record, picture and duplicate copy of the roster on which the new player shall play. The information on the player shall be inserted on the original and duplicate. The entry shall be dated and initialed by the Chairman or his representative. This is to be done on Wednesdays preceding the last Saturday in August to the third (3<sup>rd</sup>) Saturday in September at a time and place designated by the Chairman.

## AGES AND WEIGHTS

The name, weight, age, and control date for each Division of the league are as follows:

Age	Base Weight	Restricted Weight	Control Date
5 & Under	70 lbs	90 lbs	Must turn 5 before 12/31 in the year of participation. May not turn 6 prior to 8/1 of the year participating
6 & Under	80 lbs	100 lbs	May not turn 7 prior to 8/1 of the year participating.
7 & Under	90 lbs	110 lbs	May not turn 8 prior to 8/1 of the year participating.
8 & Under	100 lbs	120 lbs	May not turn 9 prior to 8/1 of the year participating.
9 & Under	110 lbs	130 lbs	May not turn 10 prior to 8/1 of the year participating.
10 & Under	120 lbs	140 lbs	May not turn 11 prior to 8/1 of the year participating.
11-12 & Under	140 lbs	160 lbs	May not turn 13 prior to 8/1 of the year participating.

# North West Georgia Youth Football League

Example: A player with a birthday of August 1, turning 8 will play with the 7 year olds. The age the player is on July 31 is the group with which they will play.

- A. Players will be officially weighed prior to each game. All players whose weight is above the designated Base Weight for their age group, as set forth in the above chart, shall be designated as “Restricted Players” and wear a sticker on the back of their helmet. The design of the sticker shall be decided by the League.
- a. Restricted Players:
    - i. shall be restricted to playing in a three or four point stance as a down lineman position from tackle to tackle when on offense EXCEPTION 5 & 6 year old teams line players may take a two-point football stance (feet parallel to the line, knees bent) but may not take a sprinter’s stance nor stand straight up
    - ii. shall be restricted to playing in a three or four point stance as a down lineman position between the outside shoulders of the offensive tackles when on defense. EXCEPTION 5 & 6 year old teams line players may take a two-point football stance (feet parallel to the line, knees bent) but may not take a sprinter’s stance nor stand straight up
    - iii. may play on the kick return team, but not on kick off teams
    - iv. may not run the ball, play as a receiver or advance the ball on the kick return team
    - v. may recover fumbles or intercept passes, but may not advance fumbles or intercepted passes
    - vi. may punt and/or kick extra points or field goals, but may not kick-off, advance the ball as a runner or when serving as the kicker or holder act as a lead blocker on special teams
  - b. The ball will be considered immediately dead when in possession of a Restricted Player.
  - c. It is the responsibility of the head coach to maintain the weight Restricted Player’s League approved sticker on their helmets.
  - d. Intentional removal of the League approved sticker and subsequent illegal participation by a Restricted Player may result in game(s) suspension of the affected player and head coach and game forfeiture.
  - e. Violation of positioning of a Restricted Player or failure of a Restricted Player to be in the required stances will be an illegal participation foul with one warning for the first infraction per team, upon second infraction a penalty of five (5) yards and fifteen (15) yards for subsequent infractions.
- B. Five (5) pounds will be added to each age group in both D1 and D2 after the after the 4th week of scheduled games for the D1. A player may participate at the appropriate position anytime they make weight during the season.
- C. Any player who is certified but unable to make Restricted Weight-in during the regular season may not participate in the play-offs.
- D. A certified player who does not make the Restricted Wight prior to the final certification date may move up one weight class. This move shall override the rules for team size and closed teams.
- E. At the time of certification a team must be declared as D1 or D2 and cannot be changed after the initial certification.
- F. There will be a minimum of four D2 teams required in an age group per division to form a D2 schedule. If less than four teams exist than the Commission shall either

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- a. Move the D2 teams in that age group to D1 play making those teams eligible for the D1 Super bowl. or
- b. Move the D2 teams up one age group in D2.

**It is each member league member's responsibility to inform the parents of this possibility at the time of registration.**

- G. Should the Executive Commission be required to investigate an illegal or improperly documented player the Executive Commission shall suspend the player during the course of the investigation should appropriate Original Documentation not be available. The investigation must be completed in no less than ten business days to allow for receipt of legal documents. Should the Executive Commission determine a player is illegal the player will be immediately suspended for the balance of the season, the Executive Commission will investigate to determine if the Head Coach had direct or indirect knowledge of the violation. If the Executive Commission determines the Head Coach or any member of the Coaching Staff had knowledge the Executive Commission may immediately suspend any Coaches for a period up to and including 1 calendar year. Suspension recommendations over 1 year will be presented to the Full Commission for review.
- H. D1 teams shall be for 6 -12 year old players. D2 teams shall be for the 5 – 12 year old players.

## **PENALTY FOR PLAYING RULE INFRACTION**

- A. When an organization or coach is fined, NWGYFL, Inc. will notify all organizations by e-mail only, of the circumstances surrounding the fine, and the section of the by-laws that have been violated.
- B. An organization or coach who has been fined has 48 hours to appeal the fine and respond by e-mail to all organizations any rebuttal or extenuating circumstances that may have caused the fine. All presidents will vote within 96 hours by e-mail to the Secretary of NWGYFL, Inc. as to whether the fine should be imposed or not. Failure of a President to vote will signify a yes vote in favor of the fine being imposed. All fines must receive a 2/3 majority approval of the voting members in order to be assessed. The Secretary will in turn notify the Treasurer of the voting results.
- C. For any violation that does not have a specific and defined penalty, the Chairman, with majority approval of the Executive Board, may institute a fine not to exceed \$100 and/or suspension not exceed 1 game against any person in violation of the NWGYFL Playing Rules. This may be appealed as described in this section.